

## TERMS OF REFERENCE

UNLIREC-DCAF joint project “Strengthening Oversight and Building Capacities for Small Arms Control in the Private Security Sector in Latin America and the Caribbean”

### National baseline study - Jamaica

#### General Information

Unit:	Public Security Programme
Title:	Researcher
Duty station:	Jamaica
Type of contract:	Individual Contract (IC-part time)
Duration of contract:	Up to 45 days

#### 1. Background

The United Nations Regional Centre for Peace, Disarmament and Development in Latin America and the Caribbean (UNLIREC), as the operational arm of the UN Office for Disarmament Affairs, is mandated to provide substantive support for the initiatives and other activities of the Member States of the Latin American and the Caribbean region for the implementation of measures for peace and disarmament, and for the promotion of economic and social development.

Since 2015, UNLIREC and the Geneva Centre for Democratic Control of the Armed Forces have joined forces to develop and implement the cross-regional project ‘Strengthening Oversight and Building Capacities for Small Arms Control in the Private Security Sector’. The joint project seeks to promote good governance of the armed private security sector in Latin America and the Caribbean (LAC) through the implementation of internationally-accepted standards, norms, and good practices for small arms control and private security legislation and regulation. The national authorities, private security companies, industry associations and civil society organizations targeted in this project benefit from the delivery of tools and specialized capacity-building, and advisory and technical support.

The project was launched in 2015 in El Salvador and Peru; it expanded in 2016 to Costa Rica and in 2017 to Guatemala. In the final trimester of 2017 Jamaica and Mexico has been included as target beneficiaries. The project is financially supported by the Federal Republic of Germany.

#### 2. Purpose and scope

UNLIREC and DCAF require the services of a research consultant to develop a baseline study on the armed private security sector in Jamaica.

#### Geographical coverage / Cobertura geográfica

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### **3. Required outputs**

The researcher will be responsible for:

- Preparing a report of no more than 20 pages (excluding annexes) on the state of the private security industry in Jamaica with a focus on both small arms control and regulation and oversight. The report should contain, at least, but not limited to: general information of the private security sector (PSS) in Jamaica (evolution, number and types of Private Security Companies (PSCs), arms and ammunition held by PSCs, as well as the legal and regulatory framework of the PSS, including the provisions regulating the access, possession and use of firearms. The study should identify relevant challenges in the sector.
- Preparing a PowerPoint presentation summarizing the main findings of the study.
- Presenting the findings of the study to national authorities and representatives of the private security sector in a seminar (dates to be determined).

### **4. Education and experience**

#### ***Education***

- Professional graduated in international relations, social sciences, political science, strategic studies or related discipline. Postgraduate studies are desirable.

#### ***Experience***

- Minimum of five years of practical experience as a researcher in the field of citizen security, defense and related areas.
- Familiarity with the international norms and standards on small arms control and private security regulation is an asset.

#### ***Languages***

- Fluency in written and oral English.

### **5. Submission of application**

Qualified candidates should submit:

- a) UN Personal History Form (P11 Format) with a list of publications and researchers undertaken.
- b) One previous professional writing sample on citizen security related subjects.
- c) Contact details of two professional references.
- d) Technical proposal: thematic outline of the study on the armed private security sector in Jamaica.
- e) Economic proposal: total cost of the technical proposal.

Items a) - d) will constitute 70% of the evaluation of candidates and the economic proposal (item e) will constitute 30% of the evaluation.

Applications should be submitted via e-mail to [rrhh@unlirec.org](mailto:rrhh@unlirec.org) in electronic version no later than **30 November 2017** with “**Baseline Study Private Security Jamaica**” in the subject line.

### 6. Additional considerations

- The delivered products will be property of UNLIREC.
- Applications received after the closing date will not be considered.
- Only shortlisted candidates will be contacted.
- Female candidate are particularly encouraged to apply.

### 7. Technical evaluation criteria for applicants

The applications received will be assessed according to the following criteria:

	TECHNICAL PROPOSAL		%	SCORES OF APPLICANT
<b>TECHNICAL CRITERIA</b>	<b>PRELIMINARY REVISION:</b> Submission of the required documents in a timely manner: <ul style="list-style-type: none"> <li>• Economic proposal, including applicant’s signature</li> <li>• Technical proposal, including applicant’s signature</li> <li>• Professional writing sample.</li> <li>• UN Personal History Form, including applicant’s signature</li> <li>• Profesional references.</li> </ul>	<b>COMPLIES/ DOES NOT COMPLY</b>	<b>70%</b>	
	<b>Education</b>	<b>8</b>		
	Compliance with required profile	complies/ does not comply		
	Additional postgraduate studies / relevant courses or certifications	8		
	Written and oral proficiency in English	complies/ does not comply		
	<b>Experience</b>	<b>15</b>		
	Minimum of five years of practical experience as a researcher in the field of citizen security, defense and related areas.	complies/ does not comply		
	Between 5 and 10 years of practical experience	3		
	Between 10 and 15 years of practical experience	2		
	Knowledge and experience in disarmament and small arms and light weapons (SALW) control, 2 additional points. Specific experience in more than one country in the region, 1 additional point. Specific experience in more than three countries in the region, 2 additional points.	5		

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	Knowledge and experience in private security sector governance (norms and standards of regulation and oversight), 2 additional points. Specific experience in more than one country in the region, 1 additional point. Specific experience in more than three countries in the region, 2 additional points.	5		
	<b>Professional writing sample</b>	<b>8</b>		
	Quality	4		
	Relevance	4		
	<b>Professional references</b>	<b>5</b>		
	Public institution	2,5		
	International cooperation	2,5		
	<b>Technical proposal</b>	<b>64</b>		
	Comprehensiveness	42		
	Methodology	22		
<b>ECONOMIC CRITERIA</b>	<b>Economic Proposal:</b>		<b>30%</b>	
	<b>TOTAL</b>		<b>100%</b>	

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