

# UNLIREC Intern Recruitment Policy

## Minimum eligibility requirements

In keeping with UNLIREC's policy, interns are selected according to a competitive process with the following minimum requirements:

- Licentiates enrolled in a graduate programme (Masters or Doctorate) in fields related to security, peace and disarmament, international relations, social science, law, translation, administration, etc. who will still be enrolled during the duration of the internship.
- Interest in the field of disarmament, arms control and/or WMD non-proliferation.
- Language proficiency: written and oral skills in Spanish and English.
- Willingness to work with people from different cultures and nationalities with a genuine interest in gaining their trust and respect.
- Respect for the values and principles of the Charter of the United Nations.

## Financial Support

UNLIREC interns are not paid. All costs related to travel, insurance, accommodation, and living expenses must be borne by the intern.

## Passport and Visas

You will be responsible for obtaining and financing the necessary passport and visas when required.

## Travel

You will arrange and finance your travel to the United Nations location where you will be an intern.

## Medical and life insurance

You will be responsible for costs arising from accidents and/or illness incurred during the internship and must show proof of a valid major global medical insurance coverage and life insurance.

## Confidentiality

Interns must be discreet and keep confidential any and all unpublished information obtained during the course of the internship and may not publish any documents based on such information.

## Duration of Work Assignments

UNLIREC's internship assignments last for a period of six months. However, in outstanding circumstances, this could vary slightly. Internships are conducted at a United Nations location. Internships for translators are available *ex situ*.

## Status

Interns are not considered staff members of UNLIREC and may not be accepted as substitutes for staff that are hired against authorized jobs. Furthermore, interns are not authorized to represent UNLIREC in an official act.

## Application Requirements

Interns must send the following filled out documentation to:  
[officeofthedirector@unlirec.org]:

- [Application - UNLIREC Internship Programme](#)
- [P11 \(United Nations Personal History Form\)](#)

\*Eligible candidates will be expected to participate in an interview.